

**APPROVED**

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RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
REGULAR MEETING MINUTES

FEBRUARY 19, 2015

365 Old York Road, Flemington, New Jersey  
(908) 782-7453 Office

(908) 782-7466 Fax

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**1. MEETING CALLED TO ORDER AT 5:00 PM**

The meeting of the Raritan Township Municipal Utilities Authority (RTMUA) was called to order stating that the meeting had been advertised in accordance with the Open Public Meetings Act setting forth the time with the RTMUA office as the place of said meeting. It was further stated that a copy of the Agenda was posted on the RTMUA office bulletin board.

Mr. Watts – Because our Chairman is not here this evening and has not been reappointed, it will be my role to begin the reorganization part of our meeting which we do every February. At this point I would ask the floor for nominations for Chairperson for the upcoming year.

Resolution #2015 - 02      Appointment of Chairperson

Mr. Kendzulak, Jr. made a motion to nominate Mr. Kinsella, Dr. Dougherty seconded the motion. All were in favor. Mr. Kinsella abstained.

**2. PLEDGE OF ALLEGIANCE**

**3. ATTENDANCE ROLL CALL:**

Dr. Dougherty	Here
Mr. Kendzulak, Jr.	Here
Mr. Kinsella	Here
Mr. Tully	Here

Also present were Bruce Miller, RTMUA Executive Director; Greg LaFerla, RTMUA Chief Operator; Regina Nicaretta, RTMUA Executive Secretary; Peter Kocsik, PE, Hatch Mott MacDonald; C. Gregory Watts, Esquire, Watts, Tice & Skowronek.

**4. APPLICATIONS:**

None

5. **RESOLUTIONS:**

**REORGANIZATION**

Resolution #2015 - 03 Appointment of Vice - Chairperson

Mr. Tully made a motion to nominate Dr. Dougherty, Mr. Kendzulak, Jr. seconded the motion. All were in favor. Dr. Dougherty abstained.

Resolution #2015 - 04 Appointment of Secretary

Mr. Kendzulak, Jr. made a motion to nominate Mr. Tully, Dr. Dougherty seconded the motion. All were in favor. Mr. Tully abstained.

Resolution #2015 - 05 Appointment of Treasurer

Dr. Dougherty made a motion to nominate Mr. Kendzulak, Jr., Mr. Tully seconded the motion. All were in favor. Mr. Kendzulak, Jr. abstained.

Resolution #2015 - 06 Appointment of Assistant Secretary / Assistant Treasurer

Resolution was tabled as another commissioner has not been appointed at this time.

Resolution #2015 - 07 Establishment of Meeting Dates

Mr. Kendzulak, Jr. made a motion to approve Resolution #2015 - 07, Mr. Tully seconded the motion. All were in favor.

Resolution #2015 - 08 Designation of Depositories

Dr. Dougherty made a motion to approve Resolution #2015 - 08, Mr. Kendzulak, Jr. seconded the motion. All were in favor.

Resolution #2015 - 09 Authorization of Signatories

Mr. Tully made a motion to approve Resolution #2015 - 09, Mr. Kendzulak, Jr. seconded the motion. All were in favor.

Resolution #2015 – 10 Designation of Official / Legal Newspapers

Dr. Dougherty made a motion to approve Resolution #2015 – 10, Mr. Kendzulak, Jr. seconded the motion. All were in favor.

Resolution #2015 – 11 Appointment of Certifying Officer

Dr. Dougherty made a motion to approve Resolution #2015 – 11, Mr. Tully seconded the motion. All were in favor.

*Appointment of Professionals*

Resolution #2015 – 12 Appointment of Auditors

Mr. Kendzulak, Jr. made a motion to appoint Bowman & Company as auditors and Withum Smith + Brown for special projects, Dr. Dougherty seconded the motion.

Roll Call Vote:	Dr. Dougherty	-	Yes
	Mr. Kendzulak, Jr.	-	Yes
	Mr. Kinsella	-	Yes
	Mr. Tully	-	Yes

Resolution #2015 – 13 Appointment of Consulting Engineer

Dr. Dougherty made a motion to appoint Hatch Mott MacDonald, Mr. Kendzulak, Jr. seconded the motion.

Roll Call Vote:	Dr. Dougherty	-	Yes
	Mr. Kendzulak, Jr.	-	Yes
	Mr. Kinsella	-	Yes
	Mr. Tully	-	Yes

Resolution #2015 – 14 Appointment of Legal Counsel

Dr. Dougherty made a motion to appoint Watts Tice & Skowronek, Mr. Kendzulak, Jr. seconded the motion.

Roll Call Vote:	Dr. Dougherty	-	Yes
	Mr. Kendzulak, Jr.	-	Yes
	Mr. Kinsella	-	Yes
	Mr. Tully	-	Yes

Resolution #2015 – 15 Appointment of Special Counsel

Mr. Kendzulak, Jr. made a motion to appoint Tyler & Carmeli, Mr. Tully seconded the motion.

Roll Call Vote:	Dr. Dougherty	-	Yes
	Mr. Kendzulak, Jr.	-	Yes
	Mr. Kinsella	-	Yes
	Mr. Tully	-	Yes

**END OF REORGANIZATION**

Resolution #2015 – 16 Approval of Proposal for Lawn Maintenance Services

Dr. Dougherty made a motion to approve Resolution #2015 – 16, Mr. Tully seconded the motion.

Roll Call Vote:	Dr. Dougherty	-	Yes
	Mr. Kendzulak, Jr.	-	Yes
	Mr. Kinsella	-	Yes
	Mr. Tully	-	Yes

Resolution #2015 – 17 Return of L & E Escrow

Mr. Tully made a motion to approve Resolution #2015 – 17, Mr. Kendzulak, Jr. seconded the motion.

Roll Call Vote:	Dr. Dougherty	-	Yes
	Mr. Kendzulak, Jr.	-	Yes
	Mr. Kinsella	-	Yes
	Mr. Tully	-	Yes

6. **Approval of Minutes:** Minutes of JANUARY 15, 2015

Mr. Kinsella – Any comments or any questions?

Mr. Kendzulak, Jr. – At the last meeting AFLAC was here, what happened with that as far as their presentation and what's the next step.

Mr. Miller – I called around and they are considered quite unique. I think they need five people to do it.

Mr. LaFerla – No, three people.

Mr. Miller – Okay, three people and I don't think we have a third person that wants to do it; we only have two.

Mr. LaFerla – No, down below there's quite a few people who are interested.

Mr. Miller – Okay. I talked to Bob Newland who said they are the only people who do what they do but what they do is pretty good. He mentioned a couple of others and I checked into the websites and they offer one or two products but if they want to do it fine, but it's a pain in the butt and everyone I've talked to said the bookkeeping on it is tremendous. That's another thing on Mrs. Struening's head; if they want to do it and you want to do it then we can do it. Obviously it's your choice. Do you want a formal write up on it?

Mr. Kinsella – Yes, you have to do that.

Mr. Miller – Well, in the sense of you want to see what I compared them with.

Mr. Kendzulak, Jr. – Well, I think I had a couple of questions; first are there any other municipalities in Hunterdon County; that came back and I was surprised that there were a lot of municipalities. The other thing was is there anything else other than AFLAC that offers the same type of service so that...

Mr. Miller – Mr. Newland who is our insurance guy said no you're not going to find anyone who offers it. At least two or three of the people I called said, when I asked if they have it, "yes we do but we inherited them, they came to us with it and we picked it up".

Mr. Kendzulak, Jr. – Here's the question, with those municipalities, and Mrs. Struening is raising concerns because she's the one who has to put it on her plate and if you only have two or three people out of everyone else here, is it really beneficial and that's the question that has to be answered.

Mr. Miller – That 529 or 527 plan...

Ms. Nicaretta – The Nationwide; we have over a handful, not quite ten.

Mr. Miller – We don't have a lot, the check is like \$500.00 a month. I'll write the whole thing up including the people I talked to, I have notes on it.

Mr. Kendzulak, Jr. – The thing is, is it worth having AFLAC, can we handle it Administratively, is it going to tax us too much and if it's not and Mrs. Struening

can absorb it, then how many people will be interested after AFLAC does their presentation?

Mr. Miller – I sort of got Mrs. Struening involved in it and I get the feeling she doesn't want to do it but if you say so, she'll do it or get someone else to do it.

Dr. Dougherty – You have to review those kind of things, what falls on whose shoulders. It's all those little things that are hidden behind when you're writing a paycheck, where someone has to be the upfront person.

Mr. Miller – In payroll terms it's a DOE; a Deduction on Earnings and you just handle it like you would any other deduction. So is that next step okay, to let them come in and do that, do a presentation?

Mr. Kendzulak, Jr. – See what they have to say, see what kind of interest there is but by the same token understand that there is a decision that's going to be made down the road, is it worth the Authority's resources to do it and to implement this.

Mr. LaFerla – I've had a number of them come to ask me, that's why it was brought up in the first place. How many will still be interested once they hear the presentation, I don't know.

Mr. Kendzulak, Jr. – The last thing, Mr. Miller, you looked into the whole thing with Mountain View and the discharge and the manifolds.

Mr. Miller – Yes, I did look into it and basically they changed their plans, they were originally going to manifold all the houses and put them into wet wells and that wouldn't work so they went to splash blocks outside and when they did that then the manifolding went away.

Mr. Kinsella – So it essentially runs into the storm drain.

Mr. Kendzulak, Jr. made a motion to approve the minutes from the January 15, 2015 meeting. Mr. Tully seconded the motion. All were in favor.

#### **7. Treasurer's Report / Payment of Bills:**

Mr. Kendzulak, Jr. - The bills totaled \$461,462.33. All appears to be in order. We've spent about 18% of our budget so far; about two months is 16.7% so we're pretty much on budget and a lot of the bills we've paid are front loaded; the insurance etc.

Mr. Tully made a motion to approve the payment of bills. Dr. Dougherty seconded the motion.

Roll call vote:	Dr. Dougherty	-	Yes
	Mr. Kendzulak, Jr.	-	Yes
	Mr. Kinsella	-	Yes
	Mr. Tully	-	Yes

8. **Citizens' Privilege:**

None

9. **Adjourn into Closed Session by Motion, if Needed**

Mr. Kinsella – We will be going into Closed Session to discuss Personnel Matters as well as an ongoing litigation matter and we do not anticipate any action once we come out of Closed Session.

Mr. Tully made a motion to adjourn into Closed Session for the above stated purpose and Mr. Kendzulak, Jr. seconded the motion. Closed Session was from 5:26 pm – 5:50 pm.

10. **Adjournment of Regular Meeting:**

Dr. Dougherty made a motion to adjourn the Regular Meeting. Mr. Tully seconded the motion. All were in favor.

APPROVED

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
WORK SESSION MINUTES

FEBRUARY 19, 2015

365 Old York Road, Flemington, New Jersey  
(908) 782-7453 Office (908) 782-7466 Fax

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1. **The Work Session** of the Raritan Township Municipal Utilities Authority will be called to order upon the adjournment of the Regular Meeting.
2. **Correspondence:**  
None
3. **Unfinished Business:**  
None
4. **New Business:**  
None
5. **Professional Reports:**
  - a) Attorney - none
  - b) Engineer -

Mr. Kocsik – Under developer projects; Baldacchino is moving forward on his Ridge Road project. The interesting part of this is Mr. Baldacchino has proposed to put a low pressure force main on the street behind his development as part of his approval for the five units. We did talk with Mr. Baldacchino and I want to point out to the Board that these eighteen other existing homes who might one day have sewer service; there's a certain kind of pump that works with this sewer system and the question is, five or ten years from now when someone wants to actually tie in, will that pump be available and do the homeowners know they will have to buy that pump. He's putting a pipe in the ground and the option will be there for these eighteen people to someday tie in. I guess it will be up to the Authority to say "yes, you can tie in and here's where you find or go to buy this particular pumping system." The pipe will be owned by the Authority but when these people do tie in we need to give them the information of where to go and what to buy to make it work.



Mr. Kinsella – So Mr. Kocsik, suppose Baldacchino was not the developer, would the homeowner's have to use that same pump anyway or do they have to use this pump because he is?

Mr. Kocsik – Because he is; it's a system, they all work together and I don't know if you can mix and match and if it would work.

Mr. Kinsella – Are we causing a hardship for those residents?

Mr. Kocsik – They need to pump somehow. I'm just saying that three or five or ten years from now hopefully that particular pump or style will be available out there.

Dr. Dougherty – He's putting in the sewer line, not us?

Mr. Kocsik – Yes, he is putting in the sewer line.

Dr. Dougherty – It would be mandatory to connect if it was us putting in the line but we're not so it's not.

Mr. Kinsella – There should be something else that's equal, right?

Mr. Kocsik – I hope so.

Mr. Kinsella – What size line is going out from those homes?

Mr. Kocsik – An inch and a quarter from the house, it pumps out from the house, it's an inch and a quarter line from the house to the curb line and then from the curb line it's a two inch line.

Mr. LaFerla – Who's responsible for the pump in the house, the homeowner?

Mr. Kocsik – Yes the homeowner is responsible for the pump in the house but the pipe in the street, if someday it were to clog, that's RTMUA. He is putting in cleanouts and flushing connections but you can't have a homeowner responsible for a common pipeline in a public right of way.

Mr. Kendzulak, Jr. – This pipe in the street is in Ridge Road? So how is he pumping up to Ridge Road? All his five houses will front Case Boulevard so where is the two inch pipe going?

Mr. Kocsik – Back up to Route 202, so he's pumping back up the hill to the highway.

Mr. Kendzulak, Jr. – To Route 202 off Case Boulevard? Why doesn't he pump it directly? Why does he have to go to Ridge Road? What am I missing?

Mr. Kocsik – There's one house that's being put on Ridge Road before the turn. The rumor I've heard about the backyards of the houses on Ridge Road is they flow downhill and he's worried about septic system failures and leaving those peoples properties and going into the backyards of his five houses fronting Case Boulevard.

Mr. Kendzulak, Jr. – Where would those houses on Ridge Road tie into pipe?

Mr. Kinsella – They would tie in on the street.

Mr. Kendzulak, Jr. – Which street?

Mr. Kinsella – Ridge Road.

Mr. Kendzulak, Jr. – So he's wrapping that pipe all the way around there?

Mr. Kocsik – Yes. Those eighteen people, when he builds it all, you'll probably have to send a letter to them and say "by the way there is now sewer service available on your street and if you want to tie in this is how you do that and these pumping units are to be used."

Mr. Kendzulak, Jr. – And there won't be a charge for these people to tie in?

Mr. Watts – There will be a Connection Fee.

Mr. Kendzulak, Jr. – I mean because he built the pipe they won't have to contribute to that?

Mr. Watts – This was an Agreement, he agreed to do this so he could get the sub-division that he wanted, so our policy doesn't apply to this.

Mr. Kinsella – With force mains, there are no manholes?

Mr. Kocsik – That's correct. I just see that at some point in time you'll have to make an announcement to eighteen people that there is now sewer service available if you want it and this is how you do it, how you apply, these are your costs; abandoning your septic system, you have to put a pump in, you have to come out to the street.

Mr. Tully – What makes this pump specific is what I want to know.

Mr. Kinsella – Is it ultra-high pressure or something like that?

Mr. Kocsik – Every pump has a pump curve and if a bigger pump goes in and turns on, it might overpower the neighbors pump and if both go on at the same time, one might pump zero.

Mr. Tully – If we provide them with a specification for the minimum or maximum... (many people talking at one time).

Mr. Watts – A general letter should go out and say "when and if you want to abandon your septic system, contact us for details on what is required." We will have some kind of standardized thing we can give people.

Mr. Kendzulak, Jr. – Would we be required to approve that pump before it goes in? Would we have to do an inspection...

(many people talking at one time)

Mr. Kocsik - ...there would be a plumbing inspection, the plumber does everything on site all we have to say is you have to buy this type of pump or a pump with these specifications as long as they buy that, and you may want them to certify what they are putting in but we wouldn't be the ones to actually inspect it.

Mr. Kendzulak, Jr. – So what happens if you say “put in one of these pumps” and they don’t and they get a stronger one and now it’s causing a problem? What happens... (many people talking at one time)

Mr. Watts – The plumbing inspector is going to have to be instructed to look for that or Mr. LaFerla or someone will need to review it or inspect it before we give a Certificate of Compliance.

Mr. Kinsella – You don’t seem too happy about these pumps.

Mr. Kocsik – This particular pump manufacturer, this particular system, I’ve seen other ones where one pump won’t affect another pump and they are made to work side by side. These to me, they could affect each other and my concern is ten years from now someone puts something in and the neighbors are complaining about backup and this Authority could be hung up on a hook, ten years from now.

Mr. Kendzulak, Jr. – How do we prevent that from happening at this point here? How do we control that someone doesn’t put a stronger one in there later on that would affect another and starts having septage in one of the other houses? Then they will come to us.

Mr. Watts – You’d have to record something in the Clerk’s office so someone doing a title search would find it but I’ve never seen that before. The burden has to be on the homeowner when they sell the property to give the new buyer all of this information on the pump. This isn’t something we’re forcing people to do; this is saving this development a whole lot of money, they don’t have to pay to put this line in.

Mr. Kendzulak, Jr. – My concern is it’s our line; if there is an engineering concern with what happens with our line with this system, are we going to be responsible?

Mr. Watts – If somebody puts in the wrong pump, we’re not responsible, they are going to be responsible and they are going to have to change it. It’s going to behoove anyone who buys in the future who knows they have a pump and if it breaks they’re going to have to call somebody and ask what kind of pump should I put in? That’s not up to us to do.

Mr. Tully – So what if they put in the wrong one and something happens; are they liable for cleaning up their neighbors basement?

Mr. Watts – Yes, they made the mistake, not us.

Mr. LaFerla – You’re saying if they put in the wrong pump, they are responsible, how are we going to know if someone’s pump goes bad and they replace it with the some other pump, how do we know? I mean, then down the road we have a problem with somebody else and I get a phone call and we go out there...

Mr. Watts – And we find nothing wrong with the line.

Mr. LaFerla – Well, then, we're do we go?

Mr. Watts – First off, the back-up is not our responsibility until it is determined how it was caused. The back-up is not our responsibility; we are only responsible for defects we are aware of.

Mr. Kendzulak, Jr. – I get what you're saying but with the pump, Mr. LaFerla is going to get a call "I've got septage coming into my house." Mr. LaFerla is going to go out there and he's going to look at it and you tell them it's not our problem and walk away?

Mr. Watts – What we should do is send out letters to all of those homeowner's, by Certified Mail, keep record of it and say "this is what you have and this is what has to be done in the future, you need to make sure you follow these directions and you need to tell anyone you sell to the same thing" and we'll keep a file and if anyone comes in later and says "I didn't know" we can say "well, the person you bought from should have told you"; I don't know what more we can do.

Dr. Dougherty – Mr. Chairman, I think what we...(many people talking at one time)...have packets sent to each homeowner so we are on the record that we did that and it has a paper trail for the guys that are sitting here ten years from now.

Mr. Kocsik – I'll have Mr. Baldacchino give me the information and we'll craft a package.

Mr. Kinsella – Anything else Mr. Kocsik?

Mr. Kocsik – Two developers have come in, Colucci Shooting Range, we have to agree on the flow and how many EDUs it is, and that letter hasn't been finalized yet.

Mr. Kinsella – Anything with Johanna Foods yet?

Mr. Kocsik – Johanna Foods has not responded to me or Mr. Miller either I don't think?

Mr. Kinsella – Should we reach out to them again?

Mr. Watts – I spoke to Mr. Saracini today and I basically said that things are changing; we haven't gotten the report, if I were you I'd get it in. He's going to call their engineer. I told him that this cannot be delayed forever.

Mr. Kocsik – Last week Mr. Miller and I met with NJDOT's engineering firm; there is a widening project on Route 31 near Minneakoning Road. There widening the shoulder, pushing back the storm pipes and where the storm pipes are supposed to go is the sanitary sewer, so we gave them how to relocate about 600 feet of our pipeline. I did get those revisions Tuesday or Wednesday of this week. Things look fine; apparently this project has been sitting around for three or four years,

NJDOT is finally moving forward pretty quickly and will probably have their designs done and probably be under construction this summer or late fall. There's no real issue for us. Regarding the Hunterdon Central Regional High School and the trunk sewer and thirty yard line manhole; another meeting was held late in January, with the school board members being there. A lot of concern was raised about rehabilitating the pipeline and leaving the existing pipeline under the field. They said the preference of the school board was "can we relocate this pipeline, can we, instead of rehabilitating it, can we relocate it and never ever have to worry about it again"? So after that meeting, we did take a look at the only viable relocation which is to go underneath the grandstands on the visitor side of the football field and the question became what other utilities are out there? We have since talked with Edwards, the engineering firm of the school board, and we have been out there and the school board has offered that if there is a viable path to dig without disrupting anything they would be amenable to doing that; it would ease the time constraints with the football field replacement, it would take us out of the equation, give them the two or three months to replace the track and football field without having to be worried about the sewer delaying the project. We have figured out that there is a path, it's underneath the grandstands between the light poles and the tree line, there is a twelve inch water line out there but it's going to be a ten or fifteen foot wide path. The school board is saying that they will take the grandstands down, they have to move three or four sheds but there does seem to be a path. I confirmed with their engineer that the path is available, it does require a new utility easement, and it does require that the Authority get a sewer extension permit because we are putting in new sanitary sewer. It does have to be timed to when they can actually afford to have the grandstands taken down; probably something like December or January, sometime after football season. The school board is saying its' all fine and dandy we are still offering to pick up the costs or bear the money funds. We just don't have anything formally adopted; what was asked of me was "is it feasible" and I believe the answer is "yes, it is feasible to relocate this". It might be less expensive, the way we were going to rehabilitate about 1,200 feet of sewer, this relocation would be 800 feet of sewer. It would be less pipe, less linear foot of sewer, digging up does cost more than the lining but they are offering to help with taking the stands down, rebuild the stands, move the sheds, put the sheds back and 800 feet is less than 1,200 feet so the overall price of \$350 plus thousand dollars should be a little bit less but it does require a new easement, it does require a DEP permit, it does

require the school board carrying through on their offer to do the stands, sheds and grass and all of that kind of stuff.

Mr. Tully – What about the existing line? Would it just stay; abandon it in place?

Mr. Kocsik – We would abandon it in place, pretty much divert the flow around it, put a cap on it; never again to be seen.

Mr. Watts – The problem when we were at this meeting is number one the timing was really difficult and number two was the inevitable settling of the part we have to dig up and fix and as they said its' not just artificial turf on dirt, they have all kinds of layers of special materials so it drains so that would be a real problem and also during construction we'd have to be by-passing the whole time it was being fixed; if we do it this way, there will be no by-passing so it seems like a good idea.

Mr. Kendzulak, Jr. – So it's a permanent solution but what do you do with the goal post and the problem over there?

Mr. Kocsik – They'll fix that.

Mr. Watts – They are going to fix that because the line won't matter.

Mr. Tully – They can put concrete into it or whatever they want.

Mr. Kendzulak, Jr. – So even though that kind of goes to our existing line...

Mr. Kocsik – Between June and December, eventually...

Mr. Watts – They are going to have to build something over the line, because when they do the field the line will still be in use.

Mr. Kocsik – We still couldn't tell, we don't know where the pipe is exactly; the current goal post, the one with the horseshoe, the hole might line up with the old H style goal post, it may have been the previous goal post that went through, we just don't know. When they get there to fix it, they'll see what it is and it will be a right there and then decision on how to fix it.

Mr. Kendzulak, Jr. – So we don't have to really to do anything until they start messing with the goal post so we can observe and see what's going on with that pipe, that gets done and all of this other stuff is handled with the TWA and...

Mr. Watts – The first thing to do is get a new Agreement; we were going down a path to fix it in place, so now we are going to re-draft a new Agreement to do it the other way, the pressure is off and the timing is going to be much easier.

Mr. Kinsella – What is the Authority on the hook for when it's all said and done? What's the Board of Education going to pick up?

Mr. Watts – The Board of Education isn't going to pay what they weren't going to pay before; they will front the costs if we need them to do so and we will pay them back over three years but the cost of the project should be the same and hopefully a little bit less.

Mr. Kocsik – And twenty – eight percent is on Flemington Borough.

Mr. Watts – Yes.

Mr. Kocsik – Remember, this whole project is because of the school board's project; what can you ask? We're going through the baseball field, who will re-seed the baseball field? We're going underneath the grandstands where there is some asphalt pavement, will the school board volunteer to re-asphalt underneath the stands? I don't know what you want to ask but you can always ask the school board to try to restore their property.

Mr. Watts – The Agreement that we will have will hopefully cover all of these eventualities.

Mr. Kendzulak, Jr. – So that pipe and that manhole out there, they just stay there? They can't be filled then.

Mr. Kocsik – The field will be re-placed in July, we're doing the new sewer in December. It's going to stay there as it is.

Mr. Kendzulak, Jr. – Once it's abandoned we don't do anything with it.

Mr. Kocsik – Right.

Mr. Watts – The easement would be abandoned and we would get a new easement from them for the new alignment.

Mr. Kocsik – I think the next step is to get some kind of formal agreement in place, I've not done anything going forward and we should get that Agreement in place before we spend any more engineering time on a final plan. That's it for the engineering report.

**6. RTMUA Reports:**

a) Administrative Report - ok

b) Operations Report

1. Chief Operator's Report - ok

i) Overtime Recap - ok

ii) Septage / Greywater Recap - ok

2. Laboratory Summary - ok

Dr. Dougherty – Just one thing. I met with her this afternoon; she's working on some research project that's very interesting, about luminescence and identifying certain bacteria from luminescence, its state of the art stuff. All she says she wants is a science magazine that comes out monthly. It cost less than a hundred dollars for a subscription. Can we get it?

Mr. Tully – Just do it.

Mr. Kinsella – Sure.

Mr. La Ferla – She was going to give me the name of it and how much it was.

3. Maintenance Summary - ok

4. Readington Flows - ok

c) Commissioner's Comments:

None

7. **Discussion:**

a) Board of Commissioner's Authorization for Mr. LaFerla and Mr. Miller to Attend AEA Spring Utility Management Conference, March 10-11, 2015 in Atlantic City

Ms. Nicaretta – Mrs. Struening wants authorization for Mr. LaFerla & Mr. Miller to attend this conference so I need you to say yes it's okay or no it's not.

Mr. Kinsella – Motion to authorize them to attend?

Mr. Tully – Moved.

Dr. Dougherty – Second.

General consent was given.



- b) Commissioner & Attorney Attendee Confirmation for AEA Spring Utility Management Conference in Atlantic City, March 10-11, 2015

Ms. Nicaretta – If any Commissioner's or the attorney would like to attend, Mrs. Struening needs to know by Monday, March 2<sup>nd</sup>.

No Commissioner's or the attorney wished to attend.

- c) Signing of Documents (Signatories Sheet)

Mr. Kinsella – Ms. Nicaretta, has everyone signed the sheet?

Ms. Nicaretta – Yes.

**8. Adjourn into Closed Session by Motion, if Needed**

**9. Adjournment of Work Session:**

Mr. Tully made a motion to adjourn the Work Session. Mr. Kendzulak, Jr. seconded the motion. All were in favor. The Meeting ended at 6:28 pm.